

NEWHALL PARISH COUNCIL
Minutes of Virtual Meeting of the above Council
held on Wednesday 5th May 2021, 7.30 p.m.

Present: J. Batho (Chairman), A.G. Lawrence (Clerk), E. Forshaw, Mrs J. Fenton, C. Britton, R. Hibbert, P. Schofield, Councillor R. Bailey.

1. **Apologies:** J.G. Parkin (Vice Chairman), J. Barker,
2. **Declaration of Interest** – if a member is present at a meeting of the authority, and they have a disclosable pecuniary in any matter to be considered or being considered at the meeting, they cannot take part in any discussion of the matter at the meeting or vote on it. They should disclose the interest to the meeting and follow the Council's Code of Conduct.
3. **Minutes** of Parish Council held 30th March 2021 were confirmed as a true and correct record on the prop., of E. Forshaw, sec., R. Hibbert, with the addition from Mrs J. Fenton that the issue raised by a resident of why the Precept had risen so much. Clerk advised that he had responded to the Parishioner re this matter.
4. **Matters arising** from last minutes:-
 - a. **Notice Board.** Quotes:-
P. Schofield - The link is for a notice board that is affordable.

<https://www.noticeboardcompany.com/products/tradition-30-post-mounted-external-notice-board-with-header-1.html>

It was advised that 3 quotes will be required for this and C. Britton agreed to obtain these, circulate to Councillors and then the order could be placed.
Further the board in Sheppenhall Lane now has all materials obtained for refurbishment.
 - b. **Phone Box:** BT have confirmed the completion of the contract to hand over to Parish Council and will now arrange for telephony to be removed. It will then be necessary to refurb and to decide on future use – Mrs J Fenton had examples of what other areas had done with their similar Boxes.
 - c. **Waste Bins:** it was agreed that the siting of the one in Wrenbury Road should be looked at when the new Notice Board is installed, and further if money is available after works for a/b/ above then the Parish Council should consider purchasing an additional bin for proximity to new Hollins Estate on A530. This will need to be approved by CE to ensure emptying arrangement is in place.
5. **Highway matters:**
 - a. **R. Hibbert reported**
Meeting with Edward Timpson MP - We spent a very useful hour securing a lot of commitment.

First and foremost the Highways Group has now been officially created and supported by Cheshire East. The first of its kind in all of Cheshire - to be known (not so great a name) as the Southern Rural Pan-Parish Highways Group.

Directly involved from Cheshire East are Ian McLellan, Paul Reeves, Andrea Bickerton and Roy Cook. Andrea will lead quarterly meetings with the Group. There is a terms of reference available which I will send over by separate email.

The meeting today had Dave Tomlinson for Sound & District, Oly Lowe for Wrenbury, John David for Marbury and myself along with Sean Houlston (researcher for Edward) and Edward Timpson

The meeting focussed on the Group's prime purpose - proactive input, management and prioritisation of highways investments in our combined road network. This includes condition, flooding, safe access and mechanisms for creating investment priorities. Simply by being created we also now have access to the forthcoming ELMS - environmental land management system budgets -

which will help (possibly) bring more funds into the area to address land owner investments to reduce flooding.

Overall Edward has given this his direct support and will be sharing that in the Commons as well as with Cheshire East. He is also researching all funding sources for us and is now well aware of our concern that future funding should never represent a double taxation for residents - in fact, Edward totally support total clarity and transparency regarding levels and mechanisms for investment. He will help this group discover what this is and set a better way of working in the future.

So a good start on what will be a long journey. However the fact we now have a process established with Cheshire East is great news. It will be measured, monitored and minuted for sharing with all Parishes involved moving forwards - basically means we now have more direct influence than ever before. I will make sure all minutes, plans etc are shared as we move forwards

Further talks have taken place with I. McLelland and Andrea Bickerton from CE. Cir
Bailey advised that Ward Councillors are being recommended with a £4200 budget to be supplemented by Parish Council contributions to improve gully emptying, this would be a double taxation issue, and further it is particular bad that a group of parish Councils are trying to improve the situation, and would be a model role and yet they have not been invited to take part in these discussions.

R. Hibbert advised that he will provide a full status report for discussion at the next meeting.

- b. Speedwatch :- report from M. Hartland :-** costings for the items listed in the speedwatch report, as per last Minutes

Gary Foster at TWM Traffic Winsford advises:-

Speedwatch signs . TWM use a company called Standard Signs in Winsford for their signs. He would estimate £100- 150 per sign depending on size etc.

40mph SIDS on the A530. We would have to find out who owns the SIDS. I agreed to send him the serial numbers of the SIDS if I can find them and, dependent on what the parish councils decide. A site assessment of the SIDS by TWM is needed to fully understand what can be done. Cost of this for the 4 SIDS would be around £400. Maybe new software is required but once up and running minimal further cost. The data collection would be done by someone in the parish either by connecting into the SID or remotely.

Movable SIDS around the parishes. A battery operated speed control device is around £1800. A device to hang on a pole for example. Gary advised that we would need to speak to the local authority on this regarding sites.

Average speed cameras. TWM do not have these.

Gary Foster said one of their team would be quite happy to visit the parishes to discuss any requirements.

Further;- In Cheshire the point of contact for all CSW schemes is the local PCSO who will ensure that their individual group(s) operate in accordance with the new updated procedure when completed.

- c.** Clerk has reported to CE – the small bridge over the River Weaver on Back Coole lane, Aston, Nantwich CW5 8DS has been hit by a vehicle. The top coping is loose, some completely knocked off and the actual bridge cracked. Ref 3428535

6. Correspondence

a. Cheshire East Council:

- i. Covid Updates
- ii. Cheshire East planning policy documents consultations - You have received this email as you have previously responded to a local plan consultation or you have been asked to be kept informed of future local plan consultations. The council has published two planning policy-related documents for consultation:

Final Draft Houses in Multiple Occupation Supplementary Planning Document ("HMO SPD")

Consultation took place between 26th October 2020 and 23rd December 2020 on the initial Draft HMO SPD.

The Final Draft HMO SPD has been now been published alongside a Report of Consultation. The Report of Consultation sets out the responses received to the initial Draft HMO SPD and how they have been taken into account in the final version.

The HMO SPD provides guidance for all parties involved in the planning application process, explaining how Cheshire East Council will assess planning applications that involve the change of use (or extension) of buildings to HMOs across the Borough.

Representations are invited to be made about the Final Draft HMO SPD and the Report of Consultation between the **26 April 2021** and **5:00pm on 7 June 2021**.

Further information is available on the council's consultation portal: **Draft Housing Supplementary Planning Document ("Housing SPD")**

The Draft Housing SPD has been published for consultation and provides further guidance on the implementation of policies in the Local Plan, including SC4 'residential mix', SC5 'affordable homes' and SC6 'rural exceptions housing for local needs' of the Local Plan Strategy. This is the first stage of consultation on the SPD which, once adopted, will be a material consideration in decision-taking.

The consultation will run from **26 April 2021** to **5:00pm on 7 June 2021**. Further information is available on the council's website at: <https://cheshireeast-consult.objective.co.uk/portal/planning/spd/>

Please do not hesitate to contact the Strategic Planning Team at planningpolicy@cheshireeast.gov.uk or telephone 01270 685893 should you require further information on any of these consultations.

Jeremy Owens - Development Planning Manager

iii. Cheshire East Contaminated Land Strategy Consultation

b. Councillors:

i. Ms R. Spalding, has written to the Chairman and Clerk advising of her resignation from the Parish Council. Both have replied to thank her for her time as a Councillor. The vacancy will go on the next agenda and there will then be the opportunity to fill by co-option.

c. **Parishioners:** none

d. Other:

- i. CHALC Enewsletter
- iii. Clerks & Councils Direct
- iv. Glasdon Local Councils product guide

7. Accounts

I. Income received since last Meeting:

1. Cheshire East Precept – 1st Instalment £2750

II. Accounts paid since last meeting: None

III. Accounts to pay at meeting:

1.	Chq No 000561	Purchase Order 29	
	CHALC Membership		£253.08
2.	Chq No 000562	Purchase Order 30	
	BHIB Councils Insurance		£298.01
3.	Chq. No. 000562	Purchase Order 31	
	Aston Cemetery Committee		£150.00
4.	Chq. No 000563	Purchase Order 32	
	Rocketmedia – Website Hosting and administration		£300.00

The above account(s) were unanimously approved for payment on the prop., of J. Batho, sec., R. Hibbert.

IV. Annual Audit

- Display Notice of Audit

- Exercise of Public Rights from 14th June – 23rd July 2021

a. Annual Governance Statement was unanimously approved by the Parish Council on the prop., J. Batho, sec., E. Forshaw

b. Statement of A/C's year ending 31st March 2021 was issued by the R.F.O. as follows:-

Parish Council Income for year	6642.01
Along with balance brought forward	<u>1372.86</u>
Gave a total available of	8014.87

Total expenses have been	4197.25
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Leaving a balance to carry forward of	<u>£3817.62</u>
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Neighbourhood Plan Balance b/f	1435.00
Neighbourhood Plan Expenses	427.50

Leaving a balance to carry forward of	<u>£1007.50</u>
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Leaving total funds to carry forward of	<u>£4825.12</u>
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The Parish Council were advised of the explanation of variances which were unanimously accepted on the prop., of E. Forshaw, sec., R. Hibbert.

With all details of income and expenditure as listed in the Account Book. The Accounts were formally adopted on the prop., of R. Hibbert, sec., E. Forshaw and unanimously agreed.

c. Exemption Certificate to be returned by 31st July 2020. On the prop., R. Hibbert, sec., E. Forshaw it was unanimously agreed that Newhall Parish Council would submit, as a smaller authority, an Exemption Certificate to PKF Littlejohn, London

On the prop., E. Forshaw, sec., R. Hibbert and unanimously agreed, the Clerk/RFO and the Chairman signed, as follows:-

The Annual Return:-

- i. The Annual Governance Statement
- ii. The Accounting Statements 2019/20
- iii. The completed Annual Account Book

V. **Internal Audit** following the Meeting the Accounts will be submitted to JDH Business Services to undertake the internal Audit

VI. **Appoint Regulatory Financial Officer** – the Clerk was unanimously re-elected on the prop., of J. Batho, sec., E. Forshaw

VII. Confirmation of:-

- i. Financial Regulations – NALC – Model Financial Regulations (England) was unanimously reconfirmed on the prop., of J. Batho, sec., R. Hibbert.
- ii. Risk Assessment was unanimously reconfirmed on the prop., of J. Batho, sec., R. Hibbert.
- iii. Parish Council Internal Financial Audit was unanimously reconfirmed on the prop., of J. Batho, sec., R. Hibbert. unanimously confirmed their Internal Audit requirements were adequately covered within their Financial Regulations and their Risk Assessment which are currently in place, and as approved in item 8/VII/i/ii as above
- iv. Clerks Contract of Employment was unanimously reconfirmed on the prop., of J. Batho, sec., R. Hibbert.
- v. Standing Orders

was unanimously reconfirmed on the prop., of J. Batho, sec., R. Hibbert.

- vi. Transparency Code
was unanimously reconfirmed on the prop., of J. Batho, sec., R. Hibbert.
- vii. GDPR Policy/Privacy Statement
was unanimously reconfirmed on the prop., of J. Batho, sec., R. Hibbert.

The Chairman thanks the Clerk for all his work in preparing the end of year accounts and Clt Bailey congratulated the whole of the Parish Council for the healthy state of affairs at Newhall Parish Council

8. Planning Applications:

I. Applications received since last meeting:

And as per 8/III below

II. Results of previous applications;

a.
21/0142N
Ferndale, WHITCHURCH ROAD, ASTON, CW5 8DB
Single storey extension to rear of dwelling
approved with conditions

III. Applications/Planning matters before this meeting:

a.

Application No: **21/0984N**
Proposal: **Erection of safety netting on two sides of club ground**
Location: **Aston Cricket Club, SHEPPENHALL LANE, ASTON**
National Grid Ref: **361348.4762 346506.3944**

C. Britton declared an interest in relation to this application.

On the prop., R. Hibbert, sec., P. Schofield it was unanimously agreed to support the application

b.

Application No: **21/1949N**
Proposal: **Single storey front extension**
Location: **8, SHEPPENHALL GROVE, ASTON, CW5 8DF**
National Grid Ref: **361399.9694 346319.7315**

On the prop., R. Hibbert, sec., E. Forshaw it was unanimously agreed to support the application

c.

Application No: **21/1958N**
Proposal: **Erection of 7 no. dwellings, and relocation of garages to plots 4, 5, 20 and 23 (approved under Application Ref. 20/2393N)**
Location: **Land East Of, WHITCHURCH ROAD, ASTON**
National Grid Ref: **361178.4214 346348.8705**

On the prop., P. Scofield, sec., J. Batho it was unanimously agreed to object to this application. R. Hibbert agreed to draw together comments based on NNP, to include large:- % increase in number of dwellings from

that approved; Housing Need Survey; and consultation with T Evans of CE. This will be circulated to Councilors before being submitted by the Clerk.

d.

Application No: **21/1971N**
Proposal: **Change of use from agricultural grain store to indoor horse training arena (Sui generis).**
Location: **Moorhall, Dodds Green Lane, ASTON, Aston, CW5 8DP**
National Grid Ref: **361154.5875 345133.0477**

E. Forshaw declared an interest in this item.

Clerk reported objection from a Parishioner:-

Access is only via Dodds Green Lane "A Single carriageway residential Country Lane"

Dodds Green Lane and Salesbrook Lane are unsuitable for more businesses attracting footfall or greater business traffic

Although two other neighbours have voiced support.

On the prop., C. Britton, sec., P. Scofield it was agreed that the Parish Council would offer No objection providing the access route is fully compliant with Health & Safety Policies, and meets all Highway requirements.

IV. Neighbourhood Plan: - no further report

10. Police Matters:- J. Batho reported he has raised the issue of motorbikes on the A530 on Thursday evenings, and this has been submitted to the relevant department.

11. Next Meeting: to be advised

- Parish Meetings

- Parish Council Annual Meeting

To be arranged in due course taking into account the advice from CHALC:- The High Court has passed its ruling and in short concludes that it WILL require primary legislation in order to extend virtual meetings. This means that for the moment the ability to hold virtual meetings ceases on the 7th May and after that we can only hold socially distant (following local rules and risk assessments) meetings for the foreseeable future.

Meeting closed.