

**NEWHALL PARISH COUNCIL**  
**Minutes of the Meeting of the above Council**

**held on Monday 16<sup>th</sup> December 2019 at Aston Chapel at 7.30 p.m.**

**Present:** J. Batho (Chairman), J.G. Parkin, Mrs J. Fenton, C. Britton, J. Barker, Ms R. Spalding, R. Hibbert, P. Schofield, and one member of the public.

1. **Apologies:** A.G. Lawrence (Clerk), E. Forshaw, Councillor R. Bailey
2. **Declaration of Interest** – if a member is present at a meeting of the authority, and they have a disclosable pecuniary in any matter to be considered or being considered at the meeting, they cannot take part in any discussion of the matter at the meeting or vote on it. They should disclose the interest to the meeting and follow the Council's Code of Conduct.
3. **Minutes** of Parish Council held 16<sup>th</sup> November 2019 were confirmed as a true and correct record on the prop., of J. Batho, sec., J. Barker

Display of Minutes: C. Britton requests that they are made more accessible by displaying on Notice Boards. On the prop., of J. Batho, sec., J. Barker it was agreed that Draft and Summarised Minutes should be displayed.

Notice Board in Wrenbury Road – it was reported that this needs repairing. J. Barker and R. Hibbert offered to undertake this work.

4. **Matters arising** from last minutes:-
  - a. **Poppy Wreaths**, reported that J. Batho attended the Wrenbury Service with J. Barker doing likewise at Aston, both went very well and took place in good weather conditions with a good turnout.
  - b. As per last Minutes Clerk reported - street lighting on the A530 from the crossroads to column 19 is out of action The reference number for this report is: **3359165**. Following an inspection it has been determined that responsibility for this matter rests with a utility company. We have passed on your enquiry for them to investigate and we will consider this matter resolved. Clr. Bailey reports from Ian Darlington, Highways Technology Manager | Cheshire East Highways "Further to the response sent earlier I have just been informed that we also have a significant fault at this location. The fault affects columns 8 to 19 on Whitcurch Road in Aston. This is an electricity board fault. It has been previously been reported to the board and we have chased it up again today – 30<sup>th</sup> August".  
  
Still not working
  - c. R. Hibbert reported - BT have finally agreed to transfer ownership of our village phone box to the Neighbourhood Plan & Parish Council for the grand sum of £1  
  
We now have the challenge of working out what to do with it. It was agreed to discuss further at the next meeting.
  - d. Footpath at the end of Flag Lane is not accessible due to nettles and undergrowth. It is not the homeowners land/responsibility. Clerk has contacted PROW who will undertake a site visit.
  - e. Visibility for motorists when leaving Sheppenhall lane to join the A530 is hampered in both directions by overgrown hedges – Clerk reported matter – Ref: 3373806
  - f. Street Light – reported that, as previously minuted, and not been able to resolve, that street light number 17 is missing on Wrenbury Road. Clerk reported to Ian Darlington – no reply received re this matter.
  - g. Extra Litter Bins in the Village – Woodcott Hill Lane and Cross Roads by BT Box. Further to Clr R. Bailey advising that there is some funding held with Audlem Parish Council which was given for

'Clean Street'. However it is also necessary to ensure that ANSA will take on the responsibility of emptying them.

Clerk reported that he has ascertained that ANSA are happy to empty any such bins providing they are accessible adjacent to a suitable highway, as per the following from Caroline Griffies - Senior Team Leader Street Cleansing.

CEC no longer purchases additional waste bins.

CEC will empty new waste bins purchased and erected by parish councils.

When the bins are being placed, a risk assessment will need to be undertaken in order that operatives can empty the bins in a safe environment.

Dog poo would need to be bagged and placed in the waste bin. The authority will not empty additional dog waste bins.

Further he has approached Audlem P/C re funding and they have replied

Thank you for your email. I will speak to Rachel Bailey and revert as soon as possible with how she wishes to take this forward.

Clr Bailey has responded that Audlem PC will hopefully issue cheques for each of the PC's in Audlem Ward shortly, on my behalf, so that funding for clean streets is available to local chosen projects.

**5. Highway matters:**

- a. White Lines at Cross Roads again not clearly visible. As such it was agreed to ask if a warning illuminated/flashing sign could be erected on the approach from Wrenbury Road.
- b. Manhole near to Telephone Exchange A530 is sunken and in need of attention.

**6. Correspondence**

**a. Cheshire East Council:**

- i. Community Governance Review
- ii. Christmas & New Year 2019 – Homelessness Services Provision

**b. Councillors:** none

**c. Parishioners:** none

**d. Other:**

- i. Mid Cheshire Footpath – letter and walks programme
- ii. Glasdon Guide to village signs etc
- iii. Clerks and Councils Direct

**7. Accounts**

**I. Income received since last Meeting:**

- |               |        |
|---------------|--------|
| 1. VAT refund | £71.04 |
|---------------|--------|

**II. Accounts paid since last meeting:** None

**III. Accounts to pay at meeting:**

- |   |         |
|---|---------|
| 1. Chq. No. 000507<br>A.G. Lawrence – Clerk Salary – Oct - Dec 2019   | £371.88 |
| 2. Chq. No. 000508<br>HMRC – Oct - Dec 2019                           | £93.00  |
| 3. Chq. No. 000509<br>A.G. Lawrence – Clerk Expenses – Oct - Dec 2019 | £62.48  |
| 4. Chq. No. 000510<br>Royal British Legion – Poppy Wreaths            | £50.00  |

The above accounts were unanimously approved for payment on the prop., of R. Hibbert, sec., J. Barker

**V. Precept 2020/21**

An estimated budget for the Financial Year 2020/21 was presented to the Meeting by the Clerk/RFO as follows:-

Room Hire	220.00
Aston Cemetery Fund	150.00
Insurance	350.00
Annual Audit	00.00
Internal Audit	190.00
Poppy Wreaths	50.00
Mid Cheshire Footpath Soc	10.00
Assoc of Parish Councils	270.00
Clerk Salary: National Assoc of Local Councils LC1/SPC16	1895.40
Clerk Expenses	400.00
Website	<u>350.00</u>
Total	<u>£3885.40</u>

Further, it was reported before payment of 7/III above  
12<sup>th</sup> December 2019 – Bank Balances = Current A/c £2955.22  
+ Business Reserve £501.22  
**= £3456.44**

- u/c cheques  
none
- Neighbourhood Plan balance remaining  
**£1435.00**

Therefore = cleared Bank Balance of **£2021.44**

Still to pay (estimated):-

Clerks Salary	750.00
HMRC	186.00
Clerks Expenses	100.00
Poppy Wreaths	50.00
	<b>= £1086</b>

**Therefore = c/f on 31<sup>st</sup> March 2020 approx. of £935.44**

of which £100 is held for Training Costs for Clerks & Councillors.

This figure is slightly more than the c/f given in the previous year due to a Precept figure for 2019/20, which was set to cover the estimated expenditure (+£58) plus a slight variation in other actual costs

Therefore:-

**To summarise:-** estimated in Bank (31/3/20) less £100 held for Training = £835.44  
(+Neighbourhood Plan funds, estimated @ £1435)  
= shortfall for Parish Council, against estimated expenditure above of **£3049.96** (Also for information, 2018/19 Precept was £3850)

The Clerk declared an interest with respect to the Clerks Salary & Expenses and this was duly recorded. Clerks Salary @ LC1/SPC16 is equivalent grade within new grading structure and this will rise to SPC17 in subsequent years. Figures as National Joint Council for Local Govt Services new pay scales – was agreed on the prop., J. Batho, sec, E. Forshaw – Minutes 17<sup>th</sup> December 2018

Further:-

The Meeting was asked if they had any other items of expenditure which they would like to see included in the budget, and on the prop., J. Batho, sec., J. Barker no other items were included. Therefore on the prop., of J. Batho, sec., J. Barker it was unanimously agreed that Newhall Parish Council should Precept for £4000 for the Financial Year 2020/21, a figure which will cover the estimated expenditure and see the c/f figure at the end of the next financial year remain approx., the same as this year.

**VI. Internal Audit:** The Clerk/RFO reported that this has been undertaken by JDH Business Services for some years, and the meeting, on the prop., J. Batho, sec., R. Hibbert unanimously agreed to continue with their services.

**VII. MODEL FINANCIAL REGULATIONS 2019 FOR ENGLAND:** these were adopted by Newhall Parish Council, on the prop., J. Batho, sec., R. Hibbert and unanimously agreed.

**8. Planning Applications:**

**I. Applications received since last meeting:**

**II. Results of previous applications:**

**a.**

**Confirmation of Cheshire East Borough Council (Newhall - Whitchurch Road, Aston) Tree Preservation Order 2019**

On 27<sup>th</sup> June 2019 the Council made the above Tree Preservation Order.

The Council has considered whether or not the Order should be confirmed (or, in other words made permanent). No formal objections to the Order were received and therefore on the 10<sup>th</sup> December 2019 the Council decided:

**To confirm the Order**

Emma Hood | Cheshire East Council - Arboricultural Officer

**III. Applications/Planning matters before this meeting:**

**a.**

Application No: **19/5590N**  
Proposal: **Proposed residential extension**  
Location: **The Royals, WHITCHURCH ROAD, ASTON, CW5 8DJ**  
National Grid Ref: **360589.9 346108.4**

After examination of the plans, on the prop., R. Hibbert, sec., J. Batho it was unanimously agreed to offer No Representation to this application.

**b.**

Application No: **19/5652N**  
Proposal: **Proposed two storey extension to side/rear of dwelling**  
Location: **Millwood, Wrenbury Road, Aston, Nantwich, CW5 8DQ**  
National Grid Ref: **361039 346814**

After examination of the plans, on the prop., R. Hibbert, sec., J. Batho it was unanimously agreed to offer No Representation to this application.

**IV. Neighbourhood Plan update:-** reported that the Referendum should take place in February.

**9. Police Matters:-** J. Batho reported next meeting will be 23<sup>rd</sup> January

**10. Next scheduled Meeting** of Parish Council – Monday 27<sup>th</sup> January 2020

**Meeting closed.**