

NEWHALL PARISH COUNCIL

Minutes of the Meeting of the above Council

held on Monday 17th December 2018 at Aston Chapel at 7.30 p.m.

Present: J. Batho (Chairman), A.G. Lawrence (Clerk), J.G. Parkin, E. Forshaw, Mrs J. Fenton, C. Britton, J. Barker, Ms R. Spalding, and no member of the public.

1. Apologies: Mrs J. Sweeney, R. Hibbert, Councillor R. Bailey

2. Declaration of Interest – if a member is present at a meeting of the authority, and they have a disclosable pecuniary in any matter to be considered or being considered at the meeting, they cannot take part in any discussion of the matter at the meeting or vote on it. They should disclose the interest to the meeting and follow the Council's Code of Conduct.

The latest information from Cheshire East in relation to Member Code of Conduct (as adopted by the Parish Council), and details for forthcoming implementation of new Code were presented to the Parish Council, and as already distributed to all members.

3. Minutes of Parish Council held 25th October 2018 were confirmed as a true and correct record on the prop., of E. Forshaw, sec., J.G. Parkin.

4. Matters arising from last minutes:-

a. Poppy Wreaths, reported that J. Batho attended the Wrenbury Service with J. Barker doing likewise at Aston, both went very well and took place in good weather conditions with a good turnout.

b. update on GDPR and Data Protection Bill from Chalc

i. During the Report and remaining stages of the Data Protection Bill, MPs accepted the Government amendment to exempt all parish and town councils and parish meetings in England and community and town councils in Wales from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation.

ii. Model Consent Form: the model consent form which was adopted by Newhall Parish Council on 21st May 2018, and further to this Mrs J. Sweeney and Ms R. Spalding have completed. All filed.

5. Highway matters:

a. Road Safety/Improvements: the Chairman reported that following the recent tragic accident, causes not yet know, himself and the Clerk had met with Councillor Bailey and Highway Officers to discuss the A530 and joining roads. It was agreed that a full survey would be undertaken and a report made of what can be done to improve the situation on the A530 and Crossroads junction.

A further problem was raised with temporary signs - these are often set out in areas which restrict visibility for road users.

b. Back Coole Lane: this is currently undertaking extensive repair work and will be open soon.

c. Manhole problems have been reported:-

Yew Tree House and Sandford Farm – problem is with Utility Co and they have been informed outside HJ Lea Oakes – Ref 3340473 – repaired.

junction of Coole Lane and A525 – problem is with Utility Co and repaired.

d. Correspondence received from Andrea Bickerton - Senior Highway Officer | Cheshire East Highways

I had a meeting with Councillor Bailey recently and offered to attend your next Newhall and parish council meeting to meet you all and try to answer some highway maintenance questions.

Is this something that you would be interested in and if so can you please let me know the details of your next meeting.

I won't be able to answer any traffic or road safety issues but can certainly make a note of them and pass to the relevant officers.

The meeting recorded their thanks for this offer but felt that at this moment it is best just to report problems as they occur. If there are more significant issues then the offer can be taken up in the future.

6. Correspondence

a. Cheshire East Council:

1. Connected Communities Newsletter September / October 2018
2. Cheshire East Council Pre-Budget Consultation Report for 2019 to 2022
3. Member Code of Conduct and Standards Complaints Process
4. SPATIAL PLANNING UPDATE - NOVEMBER 2018
5. Cheshire East Council Waste collection service reorganisation consultation
6. New Homes bonus

b. Councillors: none

c. Parishioners: none

d. Other:

1. Cheshire Fire Authority Draft Integrated Risk Management Plan 2019/2020
2. Audlem Parish Council - New Homes Bonus Community Fund grant bid for Turnpike Field green car park.
Audlem is a local service centre which provides facilities not only used by our residents but is also accessed by a wider area, including your parish. Car parking is a particularly important issue in the village at present and therefore a bid submission is being made to the New Homes Bonus Community Fund by the Parish Council to provide a new 40 space green car park at the recently acquired Turnpike Field, located in the heart of the village.

This facility will help to alleviate parking issues in the village, particularly for those visiting the Audlem Medical Practice and local businesses in the village centre.

Our Councillors would appreciate if your Parish Council could provide a letter or email to us in support of our grant application as it clearly would benefit us all. If you require further information please contact myself and Steve Boyes copied into this email.

The deadline for applications is 31st December 2018. We would be grateful if you could respond to us by 20th December. I apologise in advance for the short time scale.

On the prop., J. Batho, sec., E. Forshaw, it was agreed to write and support this application for funding.

3. ADAPT (Audlem and District Acting Positively for Transition) - New Homes Bonus Community Fund grant bid.

The Canal and River Trust and ADAPT are putting in a bid for some money from Cheshire East's New Homes Bonus Scheme fund and letters of support are needed to help the application succeed.

The project will seek to extend towpath improvements from the busy Canal Wharf located in Audlem towards Coole Pilate and Nantwich, a distance of 2.8km. At present sections of the towpath are almost impassable in wetter weather as the surface becomes rutted and slippery underfoot so that its use is limited outside of the drier months. Despite this constraint the towpath is still popular but has the potential for greater use for all.

It is proposed to include, a number of different towpath surface improvements along different sections of pathway from the Audlem Wharf to Bridge 82. Not all sections will have a hardcore surface, some will retain the grass pathway but with improved drainage, recognising the sensitivity of our rural environment. If funds permit, there is an intention to build a ramp at Bridge 82 from Coole Lane to the towpath, replacing the precarious steps. There will also be orientation signage discretely positioned on this route.

I would be most grateful if you could send a letter of support to Sarah Lalieu Enterprise Manager NW at the Canal and River Trust as she is co-ordinating the application. Her email is Sarah.Lalieu@canalrivertrust.org.uk

On the prop., J. Batho, sec., E. Forshaw, it was agreed to write and support this application for funding.

7. Accounts

I. Income received since last Meeting: none

II. Accounts paid since last meeting: None

III. Accounts to pay at meeting:

1.	Chq. No. 000477 A.G. Lawrence – Clerk Salary – Oct - Dec 2018	£371.88
2.	Chq. No. 000478 HMRC – Oct - Dec 2018	£93.00
3.	Chq. No. 000479 A.G. Lawrence – Clerk Expenses – Oct - Dec 2018	£93.41
4.	Chq. No. 000480 Royal British Legion – Poppy Wreaths	£50.00

The above accounts were unanimously approved for payment on the prop., of J. Barker, sec., Mrs J. Fenton.

V. Precept 2019/20

An estimated budget for the Financial Year 2019/20 was presented to the Meeting by the Clerk/RFO as follows:-

Room Hire	220.00
Audlem Burial Board	00.00
Aston Cemetery Fund	150.00
Insurance	350.00
Annual Audit	00.00
Internal Audit	180.00
Poppy Wreaths	50.00
Mid Cheshire Footpath Soc	10.00
Assoc of Parish Councils	225.00
Clerk Salary: National Assoc of Local Councils LC1/SPC15	1857.96
Clerk Expenses	400.00
Website	<u>350.00</u>
Total	£3792.96

Further, it was reported before payment of 7/III above
11th December 2018 – Bank Balances = Current A/c £2191.81 + Business Reserve £500.24
= £2692.05

- u/c cheques
none
 - Neighbourhood Plan balance remaining
811.16
- Therefore = cleared Bank Balance of **£1880.89**

Still to pay (estimated):-

Clerks Salary	743.72
HMRC	186.00
Clerks Expenses	100.00
Poppy Wreaths	50.00
	= £1079.72

Therefore = c/f on 31st March 2019 approx. of £801.17

of which £100 is being held for Training Costs for Clerks & Councillors.

This figure is slightly less than the c/f given in the previous year due to a Precept figure for 2018/19, which was set to cover the estimated expenditure but then a cost of £240 for Annual Audit which was not built into the initial budget

Therefore:-

- £100 (Training Costs) held in funds = **c/f on 31st March 2018 approx. of £701.17**

To summarise:- estimated in Bank (31/3/19) less £100 held for Training = £701.17
(+Neighbourhood Plan funds), costs estimated @ £3792.96
= shortfall of **£3091.79** (Also for information, 2017/18 Precept was £3850)

The Clerk declared an interest with respect to the Clerks Salary & Expenses and this was duly recorded. Clerks Salary @ LC1/SPC15 is equivalent grade within new grading structure and this will rise to SPC16 and SPC17 in subsequent years. Figures as National Joint Council for Local Govt Services new pay scales – was agreed on the prop., J. Batho, sec, E. Forshaw.

Further:-

The Meeting was asked if they had any other items of expenditure which they would like to see included in the budget, and on the prop., J. Batho, sec., J.G. Parkin.
no other items were included.

Therefore on the prop., of J. Batho, sec., C. Britton, it was unanimously agreed that Newhall Parish Council should Precept for £3850 for the Financial Year 2019/20, a figure which will cover the estimated expenditure and see the c/f figure at the end of the next financial year remain approx., the same as this year.

VI. Internal Audit: The Clerk/RFO reported that this has been undertaken by JDH Business Services for some years, and the meeting, on the prop., J. Batho, sec., Ms R. Spalding, agreed to continue with their services

8. Planning Applications:

I. Applications received since last meeting:

a.

Application No: **18/5548N**
Proposal: **Single storey rear extension linking to conversion of existing out building in residential use.**
Location: **HOLLIN GREEN COTTAGE, HOLLIN GREEN LANE, NEWHALL, CHESHIRE, CW5 8AZ**
National Grid Ref: **363475 345270**

No representation

b.

Application No: **18/5625N**
Proposal: **Porch, garage and new access to Coole Lane.**
Location: **CHERRY TREE FARM, COOLE LANE, AUDLEM, CW3 0ER**
National Grid Ref: **364247 344458**

No representation

c.

Application No: **18/5628N**
Proposal: **Conversion of triple garage to holiday let**

Location: **CHERRY TREE FARM, COOLE LANE, AUDLEM, CW3 0ER**

National Grid Ref: **364247 344458**

No representation

**d.
APPEAL**

Application No: **18/2014N**

Proposal: **Two-storey extension to rear of dwelling (Re-submission of application 18/0389N)**

Location: **NESS COTTAGE, WRENBURY ROAD, ASTON, CW5 8DQ**

Appeal Start Date: **19-Nov-2018**

Appeal Ref: **APP/R0660/D/18/3207695**

**e.
AMENDED PLANS**

Application No: **18/4102N**

Proposal: **Variation of condition 2 on approval 14/3053N - Erection of 33 dwellings with associated garages, car parking, landscaping, means of access and site infrastructure, including construction of replacement garage of existing bungalow.**

Location: **THE WOODLANDS, WHITCHURCH ROAD, ASTON, CW5 8DB**

No representation

f.

And 8/III as below

II. Results of previous applications:

a.

18/1707N

Sunnyside Touring Park, COOLE LANE, NEWHALL, CW5 8AY

Change of use of land to provide permanent touring caravan and camping facilities and associated works approved with conditions

b.

18/2563N

Moorhall, Dodds Green Lane, Aston, CW5 8DP

Change of use from Sui Generis (Agricultural Buildings) & Sui Generis (Buildings for the servicing of commercial vehicles) to B2 & B8 also to include Sui Generis to include for the Servicing and maintenance of vehicles owned and run by the business.
approved with conditions

c.

18/4258N

Repton, Wrenbury Road, Aston, CW5 8DQ

Replacement of a door with a window

Withdrawn

d.

18/4756N

The Willows, WHITCHURCH ROAD, ASTON, CW5 8DJ

Construction of a Manege 40m x 25m and external lighting
refused

III. Applications/Planning matters before this meeting:

a.

New Street naming proposal – one street off Whitchurch Road

Proposals

Boundary Close – next to cricket club

Estune Grove – Estune - eastern side of settlement, Grove woodland area

On the prop., J. Batho, sec., E. Forshaw, by a majority of 6 for and 1 abstention it was agreed to suggest Cooperage Way, as the site of Woodlands was purchased from a small holding The Cooperage in late 1940's and this would maintain the name of this within the Parish

b.

Cheshire East Planning Documents Consultation 11th September – 22nd October. J. Batho and R. Hibbert attended this on Tuesday 2nd October. The Chairman reported back to the Parish Council, that they had received an overview of planning policy and an insight as to how this may affect Newhall.

c.

AMENDED

Application No: **18/4857N**

Proposal: **Change of Use of existing commercial buildings to form a new shop selling local produce with butchery and bakery as well as cafe, together with toilets and staff facilities. Extension of one building and alterations to others together with the installation of children's play equipment and other associated works.**

Location: **The Rowans, WHITCHURCH ROAD, ASTON, CW5 8DJ**

On the prop., J. Barker, sec., E. Forshaw it was agreed there would be no further representation.

d.

The Chairman reported that Aston Cricket Club had requested a meeting to outline their plans for their future. The Chairman had explained that this would be discussed as and when any application was made.

IV. Neighbourhood Plan update:- C. Britton reported that the First Draft is now being considered in detail and the Plan is moving forwards.

9. Police Matters:- J. Batho reported that issues at this moment are:- a report of fake bank notes being used; continuing problem of telephone scams; Door to Door sales should be treated with caution.

10. Next scheduled Meeting of Parish Council – Monday 28th January 2019

Meeting closed.