

NEWHALL PARISH COUNCIL

Minutes of the Meeting of the above Council

held on Monday 16th April 2018 at Aston Chapel at 7.30 p.m.

Present: J. Batho (Chairman), J.G. Parkin (Vice Chairman), A.G. Lawrence (Clerk),
E. Forshaw, Mrs J. Fenton, C. Britton, Councillor R. Bailey, and no members of the public

1. **Apologies:** Mrs J. Sweeney, R. Hibbert, J. Barker, Ms R. Spalding,
2. **Declaration of Interest** – if a member is present at a meeting of the authority, and they have a disclosable pecuniary in any matter to be considered or being considered at the meeting, they cannot take part in any discussion of the matter at the meeting or vote on it. They should disclose the interest to the meeting and follow the Council's Code of Conduct.
3. **Minutes** of Parish Council held 26th March 2018 were confirmed as a true and correct record on the prop., of Mrs J. Fenton, sec., E. Forshaw
4. **Matters arising** from last minutes:-

- a. Flooding – latest report from Owen Beddow Flood Risk Technician | Cheshire East Highways
"HJ Lea Oakes are becoming a challenge. I will try to find a new point of contact. Can you confirm with owner Sunnyside, just to inform him of our investigations before we attend" – Clerk has spoken with owner".
- b. Highway matters – latest report from Roy Cook, Local Highway Officer | Cheshire East Highways
"Regarding the gutter and footpaths in the village i.e. road sweeping, I would suggest the parish contact ANSA direct via their Web Site where you can report street cleansing issues or request road sweeping - <http://www.ansa.co.uk/services/street-cleansing.aspx> - Clerk has made contact and they will send road sweeper.

Further - Following yesterday's inspection the manhole before the crossroads I identified a large pothole at the front of the BT cover, I've now raised a job which will be repaired accordingly. As for the cover past Kennelwood House just before Park View Business Centre, it's a sunken BT cover from the photo you can clearly see its been mark up for repair by BT I will chase this up with our street works inspector".

- c. **Waste Bins** - reported that at 15 Sheppenhall Grove the residents leave their bins permanently on the footpath. Clerk contacted Carol Hill who passed to matter to ANSA for their action – no further response to date. Chairman will liaise further with Carol Hill
- d. **Street Lights** - by Woodcott Hill Lane has been hit by a vehicle. Reported by Clerk and has reference number but no further progress to date
- e. **Overgrown hedge obscuring sign – Wrenbury Road:-** E. Forshaw reported that the hedge has been cut back but still somewhat obscured by the 40mph warning sign

5. **Highway matters:**

- a. Sheppenhall Lane by Wigmore Hall – reported that the road is in a dreadful condition both with flooding and pot holes. Motorists/Cyclist/Pedestrians are finding it very difficult to negotiate – Clerk to report

Councillor R. Bailey reported re Highways that Cheshire East have had 102 occasions when gritting has been necessary, they have spread 16,000 tonnes of rock salt, 5,000 Cat 1 pot holes have been attended to, Cat 2 plan is currently being drawn and there are 10 weeks of Gel Patching scheduled.

6. Correspondence

a. Cheshire East Council:

1. Cheshire Homechoice Newsletter
2. Connected Communities Newsletter March / April 2018

b. Councillors: none

c. Parishioners: none

d. Other: none

7. Accounts

I. Income received since last Meeting:

1. Cheshire East Precept – 1st Instalment £1925.00
2. VAT – Clerk reported that the claim for 2017 has to be done again as HMRC have changed the Parish Council application process

II. Accounts paid since last meeting: None

III. Accounts to pay at meeting: None

IV. Annual Audit

- Display Notice from Audit from 2nd July – 13th July 2018
- Annual Return and supporting documentation to be returned by 11th June 2018

a. Annual Governance Statement was given to the Council by the RFO and unanimously approved by the Parish Council on the prop., E. Forshaw, sec., C. Britton

b. Statement of A/C's year ending 31st March 2018 was issued by the R.F.O. as follows:-

Parish Council Income for year	3600.15
Along with balance brought forward	<u>766.48</u>
Gave a total available of	4366.63

Total expenses have been	3627.41
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Leaving a balance to carry forward of	<u>£739.22</u>
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Neighbourhood Plan Income for year	3435.00
Neighbourhood Plan Expenses	2623.84

Leaving a balance to carry forward of	<u>£811.16</u>
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Leaving total funds to carry forward of	<u>£1550.38</u>
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The Parish Council C/F figure compared to the previous year is very similar to the previous year due to setting Precept for a figure similar to the budgeted expenditure

With all details of income and expenditure as listed in the Account Book.

The Accounts were formally adopted on the prop., E. Forshaw, sec., J.G. Parkin and unanimously agreed,

On the prop., E. Forshaw, sec., Mrs J. Fenton and unanimously agreed, the Clerk/RFO and the Chairman signed, as follows:-

The Annual Return:-

- i. The Annual Governance Statement
- ii. The Accounting Statements 2017/18
- iii. The completed Annual Account Book

V. Internal Audit this will be undertaken by JDH immediately after this Meeting when Accounts are completed.

VI. Appoint Regulatory Financial Officer – the Clerk was unanimously re-elected on the prop., of J. Batho, sec., E. Forshaw

VII. Confirmation of:-

i. Financial Regulations – NALC – Model 2 (England)

ii. Risk Assessment

These were both unanimously reconfirmed on the prop., of J. Batho, sec., E. Forshaw

iii. Parish Council Internal Financial Audit

The Meeting on the prop., of J. Batho, sec., E. Forshaw unanimously confirmed their Internal Audit requirements were adequately covered within their Financial Regulations and their Risk Assessment which are currently in place, and as approved in item 7/VIII/i/ii as above

iv. Clerks Contract of Employment

Was unanimously reconfirmed on the prop., of J. Batho, sec., E. Forshaw

v. Standing Orders

Was unanimously reconfirmed on the prop., of J. Batho, sec., E. Forshaw

vi. Transparency Code

Was unanimously confirmed on the prop., of J. Batho, sec., E. Forshaw

8. Planning Applications:

I. Applications received since last meeting:

As per 8/III below

II. Results of previous applications: none

III. Applications/Planning matters before this meeting:

a.

Application No: **18/1247N**

Proposal: **NEW AGRICULTURAL ACCESS HIGHWAY REFERENCE 2541611 & PDQ/0191/18**

Location: **HOLLIN GREEN FARM, HOLLIN GREEN LANE, NEWHALL, NANTWICH, CHESHIRE, CW5 8AZ**

The meeting on the prop., J. Batho, sec., E. Forshaw unanimously agreed to offer No objection.

IV. Neighbourhood Plan: report from R. Hibbert – “Neighbourhood plan remains on track for a final draft in the next 4 weeks, with a submission target date of early July. We do need to consider how we drive the plan moving forwards”.

9. Police Matters:- J. Batho reported that the next meeting is 17th April when he will raise the matter re data from SIDS, and also parking of vehicles close to junctions

10. Next Meeting:

- Parish Meeting – Monday 21st May 2018 @ 7.00 p.m.

- Parish Council Annual Meeting – Monday 21st May 2018 @ 7.30 p.m.

Meeting closed.